

The Disabled Students Program Registration Checklist



- ✓ Complete your Statement of Intent to Register (SIR). Only currently admitted students may apply for services. Documentation for newly admitted students will be reviewed starting late June with the exception of students taking summer courses.
- ✓ Create an online profile through the DSP Services Portal: <http://dsp.sa.ucsb.edu/services/login.aspx>
- ✓ Disclose your disability and submit documentation to DSP via FAX (805.893.7127), in person, regular mail or you may upload completed forms to your DSP Portal profile.
- ✓ Once received, a Disability Specialist will review your documentation. It can take 1-2 weeks to review all documentation.
- ✓ Once approved, your Disability Specialist will contact you to set up a one-hour intake appointment.
- ✓ At your appointment, your Disability Specialist will have you review your accommodation services, sign the services agreement and provide an overview of how to navigate DSP services and procedures.



UCSB Disabled Students Program

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